

**NATIONAL JALMA INSTITUTE FOR LEPROSY AND
OTHER MYCOBACTERIAL DISEASES, TAJ GANJ,
AGRA-282001**

No.NJIL/101/1/06-RTI/

18-10-06

MEMORANDUM

The Director, National JALMA Institute for Leprosy and other Mycobacterial Diseases (NJILOMD), Agra is pleased to designate Dr. K. Venkatesan, Deputy Director of this Institute as Public Information Officer (PIO) under Section 5 of the Right to Information Act. He shall deal with requests from persons seeking information and render reasonable assistance. He may seek the assistance of Shri J. Robi, Administrative Officer or any other Officer he considers it necessary for the proper discharge of his duties. The information related to administration such as Establishment, Stores, Maintenance etc. shall be provided by Shri J. Robi who will assist Dr. K. Venkatesan as de facto Public Information Officer and will provide all necessary information to him. Shri J. Robi will act as Assistant Public Information Officer in the absence of Dr. K. Venkatesan for long periods. Dr. K. Venkatesan as per the Act will be communicating the information or refusal to requester along with the name of Appellate Authority, i.e., the Director, NJILOMD, in the present case.

(DR. V.M. KATOCH)
DIRECTOR

Dr. K. Venkatesan,
Deputy Director, NJIL & OMD, Agra.
Tel: (0562) 2232868; 09412811847.

Shri J. Robi,
Administrative Officer, NJIL & OMD, Agra.
Tel: (0562) 2330900/2330524/09319118364.

Copy to:-

1. Dr. K. Satyanarayana,
Senior Deputy Director-General (P & I),
Indian Council of Medical Research,
Ansari Nagar, New Delhi-110029.
2. The District Magistrate, Agra.
3. Both Staff Associations, NJIL & OMD, Agra.
4. Notice Boards, NJIL & OMD, Agra.
5. Website: www.jalma-icmr.org.in
6. The Press.

DIRECTOR