

National JALMA Institute for Leprosy and Other Mycobacterial Diseases
(Indian Council of Medical Research)
(Department of Health Research, Ministry of Health & Family Welfare, Government of India)
Dr. M Miyazaki Marg, Tajganj, Agra
Uttar Pradesh-282004
Website: www.jalma-icmr.org.in

TENDER NOTIFICATION

Tender Enquiry No: NJIL/NRL/CIVIL-ELECTRI-02-2017

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Limited Tender Notification

The Director, National JALMA Institute for Leprosy and Other Mycobacterial Diseases, Agra invites sealed tender in two bid systems for **following Two works**. The Tender form will be issued from 09.12.2017 during the office hours (9:00 AM to 5:30 PM). The tender forms can also be downloaded from the website. Last date of Submission of Tender is 23.12.2017 till 5:00 PM. For details please refer to website of NJIL&OMD, <http://www.jalma-icmr.org.in> or website of ICMR, New Delhi <http://www.icmr.nic.in> or from Central Public Procurement Portal, <http://eprocure.gov.in>.

S.No.	Name of Work	Approx. Cost
1.	Civil Work for NRL	Rs2,72,000/-
2.	Electrical Work for NRL	Rs1,80,000/-

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TENDER NOTIFICATION

The Director, National JALMA Institute for Leprosy and Other Mycobacterial Diseases, Agra, (ICMR), invites sealed tender in Two Bid System which should reach to The Director, NJIL&OMD, Agra upto 23.12.2017 till 5:00 PM latest, at the above mentioned address.

PLEASE NOTE that only tenders received *through registered post/speed post/courier/By hand* in sealed envelopes will be accepted. **The tenders must reach the above mentioned address by the evening of 23.12.2017 till 5:00 p.m. latest. Please ensure despatch of the tenders accordingly.**

The bids should be in the form of: (1) TECHNICAL BID providing detailed specifications and detailed technical proposal as per required specifications mentioned in the tender document for each of the item together with manufacturer's original data-sheets supporting the specifications in sealed cover and Earnest Money & Tender Fee deposits in separate sealed cover and (2) PRICE BID for supply, installation, additional warranty/AMC and commissioning of the following items:

S.No.	Name of Work	EMD	Tender Value
1.	Civil Work for NRL	Rs27,200.00	Rs2,72,000/-
2.	Electrical Work for NRL	Rs18,000.00	Rs1,80,000/-

Detailed tender documents (Non-transferable) can be purchased up to 20.12.2017 (4.30PM) either from Directors office in any working day during office hours (9:30 AM to 5.30 PM) on submission of written request clearly mentioning the name of item with payment (Cash/DD) of Rs.500.00 (Rs. Five hundred only) (Non-refundable) as a cost of tender form for each item or can be downloaded from the website of NJIL&OMD [http:// www.jalma-icmr.org.in](http://www.jalma-icmr.org.in) or website of e-procure.gov.in, for this payment of Rs. 500.00 (Rs. Five hundred only) (Non-refundable) as cost of tender documents for each item will have to be paid separately by D.D. in favour of Director, NJIL&OMD, Agra at the time of submission of tender documents, otherwise which the tender will not be considered. The tender cost should be enclosed as mentioned above.

Important Dates and Points to be noted:

Opening date and time for sale of tender documents	09.12.2017 at 9.30 A.M.
Closing date and time for sale of tender documents	20.12.2017 till 5:30 PM
Last date and time of submission of tender	23.12.2017 till 5:00 PM
Address for issue and submission of tender documents	The Director National JALMA Institute for Leprosy & Other Mycobacterial Diseases, Dr. M. Miyazaki Marg, Tajganj, Agra 202 004
Non-refundable fee for tender document for each item/instrument	Rs. 500.00 (Five hundred only)
Tender documents will also be available at website	www.jalma-icmr.org.in www.icmr.org.in
Earnest Money Deposit (EMD) (Interest free, refundable) (to be sent with the Technical Bid)	Amount of EMD is required to be deposited by Demand Draft/ Banker cheque/Bank Guarantee in the name of Director NJIL&OMD, Agra, payable at Agra as shown against the items.

Note:

The specified tender fee should accompany the tender document in case it has been downloaded from internet, failing which tender will not be considered.

Eligibility Criteria:

1. All works should complete in all respect according to the compliance of the CPWD, GOI.
2. Authorized Dealers of CPWD will be able to participate in the tender process.
3. Submission of Earnest Deposit Money (EMD) should be as defined against the respective equipment / items.

Instructions to Bidders

1. Scope of Work:

- A. The scope includes civil and electrical works, commissioning listed units of specified items in tender document.
- B. The scope of supply also essentially includes satisfactory delivery, installation, demonstration, requisite training of specified items in tender document.
- C. Providing free of cost warranty for two years for all the equipments, thereafter maintenance for five years on payment basis as CMC/AMC.

2. Formats for Bids

Tender should be submitted in two parts viz.

Part I – Technical Bid (without Prices) in sealed envelope and separate sealed envelope of EMD & tender fee and

Part II - Price Bid. All the sealed envelopes should again be kept in large envelope & sealed. The tenderers are requested to give detailed Quotation in the formats mentioned in the Tender Document. The bidder should furnish the following:-

A. Technical Bid:

- a. A detailed technical proposal supported by pictures, diagrams, design as per the specification at 'Annexure A' should be enclosed.
- b. The consignee of all items will be NJIL&OMD, Agra.
- c. The bidders should submit the after sale service support as per “Annexure E”
- d. The warranty certificate to be given by the Manufacturer / vendor should be as per ‘Annexure F.
- e. Check list as per Annexure G’ and enclose with the Technical Bid.
- f. List of Users preceding this tender- ‘Annexure H’
- g. Undertaking to be submitted by manufacturer as per format given as Annexure I.

B. Price Bid:

- i) The Price Bid should be submitted in the format enclosed as ‘Annexure C’ separately.

Tender Document Fee:-

Compulsory Tender Document Fee as shown is payable by tenderers who have downloaded the tender documents from websites mentioned in the tender notice above. They should submit the Earnest Money Deposit along with technical bid in the form of bank draft/bankers cheque/bank guarantee in favour of Director, NJIL&OMD, Agra payable at Agra. Tender form can also be purchased from the Institute (administration wing) on cash payment basis. In case of purchase of tender document from NJIL&OMD original money receipt should be submitted along with Technical bid. Tenders not accompanied with EMD in the Technical bid will be summarily rejected. The EMD will carry no interest. EMD will be refunded after finalization of bid to the unsuccessful tenderers. The EMD is liable to be forfeited, if the bidder withdraws or amends, impairing or derogates from the tender in any respect. Earnest Money Deposit (EMD) of the unsuccessful tenderers will be refunded only after completing all the tendering procedures in all respect.

Bid Submission:-

Completed tenders in all respect & signed by the bidder on each page at the bottom; super scribing the Enquiry Number (NJIL/NRL/CIVIL-ELECTRICAL-03/2017) and closing date on the envelope should be sent to:

**The Director,
National JALMA Institute for Leprosy and
Other Mycobacterial Diseases (ICMR)
Dr. M. Miyazaki Marg
Tajganj, Agra-282004**

Each quotation sent by post/courier is to be enclosed in Double Cover. The inner cover should be SEALED WITH WAX AND SUPERSCRIBED as “Tender for (write name of each equipment/items).....” Tender Enquiry No. Dated Date of Opening” etc.

The Separate covers containing the Technical Bid and Price Bid for each item should be clearly superscribed as “Technical Bid” and “Price Bid” respectively with quoted equipment/items name. These sealed covers are to be put in a larger cover which should also be sealed and duly superscribed name of bidder firm, address and name of equipment/items. Quotations should reach NJIL&OMD, Agra by post/courier/ by hand upto 23.12.2017 till 5:00 PM latest. The tenderers themselves should ensure that their tenders with all requirements will reach to this office within the stipulated date and time. Late-tenders or delayed-tenders will not be accepted. NJIL&OMD, Agra will not be responsible for non-receipt / postal delays.

Price Bid Opening: - Only those bids, which meet our technical requirement will be considered for opening of Price Bid. Those vendors who qualify in the technical evaluation will be permitted to be present at the time of price bid opening. The date and time of price bid opening will be intimated to all technically qualified bidder through email/mobile. **E-mail address and mobile number should, therefore be, compulsorily be provided in the technical bid.**

Language of Bid: The bid prepared by the bidder, technical brochures and all correspondence relating to the bid will be written in English language only.

INTERIM CORRESPONDENCE WILL NOT BE ENTERTAINED BEFORE PLACING THE ORDER.

Tender Documents are not transferable under any circumstances.

The bid should be complete in all respects otherwise liable to be rejected. Tender should be duly signed and related documents must be attached with the bid. Incomplete and unsigned bids will not be considered.

Quotations must be clearly written or typed without any overwriting. The person signing the bid must attest all corrections / over writings if any.

All rates / prices in Price bid should be given in figures and in words in Indian Rupees only. If there is any discrepancy between the Prices given in figures and words the Lower of the two shall be taken for our comparison.

Director NJIL&OMD, Agra reserves all the right to defer the above dates or cancel the Tender in part or whole without assigning any reason what so ever.

All terms and conditions of the tender/quotation will be dealt as per instructions guideline of Central Vigilance Commission.

For any further clarifications queries may be directed to the following e-mail ids - jalmadirector@gmail.com;

Arbitration:

1. All dispute or difference of any kind shall arise between the purchaser and the service provider in connection with or relating to the contract, contained herein, shall be mutually discussed and settled between the parties.
2. However, disputes which cannot be settled shall be finally decided and resolved by arbitration in accordance to the provisions of the arbitration and conciliation act 1996 and any subsequent amendments thereto. The matter requiring arbitration will be referred to a sole arbitrator to be appointed by the Director, NJIL&OMD only. The proceedings of the arbitration shall be conducted in English and shall be constructed as domestic arbitration under applicable laws.
3. All the disputes/issues arising out of this transaction will be subjected to the exclusive jurisdiction of courts at Agra.

Notices and communications:- For all purposes of all notices, the following address shall be used by the Bidder / Vendor:-

The Director,
National JALMA Institute for Leprosy and Other Mycobacterial Diseases (ICMR)
Dr. M. Miyazaki Marg
Tajganj, Agra-282004

If the vendor is declared insolvent / bankrupt in a court of law or such proceedings are contemplated by NJIL&OMD, Agra, the same will not be entitled to quote.

The acceptance of the tender/quotation will rest with the Director NJIL&OMD, Agra who does not bind himself to accept the lowest quotation and reserves the right to reject, or accept any or all the quotations received, without assigning any reason. The quotations are liable to be rejected, if any of the conditions are not complied with.

Service support:- The services are required to be provided at sites.

Payment terms:- No advance payment shall be made. 100% Payment will be released after successful installation & commissioning report of the work.

Annexure A
(SPECIFICATIONS)

Name of Work : Repairing of Main Lab Building & NJIL, Agra.(SH: Finishing Electrical Work)
Approximate Cost: 1,80,000.00

S. No.	Code	Work	Approx quantity
1	1.10.3	Wiring for Light Point/Fan Point with 1.5 mm ² FRSL PVC insulated copper conductor single core cable in surface/recessed medium class PVC conduct with modular swith, modular plate, suitable GI box and earthing the point with 1.5 sq.mm FRSL PVC insulated copper conductor single core cable etc. as required.	15 Point
2	1.13	Wiring for Light/Power plug with 4x4 sq. mm FRSL PVC insulated copper conductor single core cable in surface/recessed medium class PVC conduit along with 2 Nos. 4 sq. mm FRLS PVC insulated copper conductor single core cable for loop earthing as required.	35mtr
3	1.14.10	Wiring for circuit/submain Wiring along with earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface/recessed medium class PVC conduit as required.	60mtr
4	1.32	Supplying and fixing suitable size GI box with modular plate and cover in front on surface or in recess, including providing and fixing 6pin 5/6 & 15/16 A modular socket outlet and 15/16 A modular switch, connection etc. as required.	10 pt.
5	1.33	Supplying and fixing brass batten/angle holder including connections etc. as required.	15
6	1.58	Supplying and fixing PVC batten/angle holder including connection etc. as required.	10
7	1.57	Supplying and fixing suitable size GI box with modular plate and cover in front on surface or in recess, including providing and fixing 25 A modular socket outlet and 25A modular SP MCB, "C" curve including connections, painting etc. as required.	4
8	2.5.1	Supplying and fixing of following may, surface/recess mounting, vertical type 415 TPN MCB distribution board of sheet steel, dust protected, duly powder painted, inclusive of 200A, tinned copper bus bar, common neutral link, earth bar, din bar for mounting MCBs (But without MCBs and incomer) as required.	3

9	2.10.1	Supplying and fixing 5A to 32A rating, 240/415 V, 10KA, "C" curve miniature circuit breaker suitable for inductive load of following poles in the existing MCB DB complete with connections, testing and commissioning etc. as required.	30 Nos
10	1.36	Supplying fixing stiff pendent with 300mm long, 20mm dia X 1.6mm thick steel conduit, aluminum cast back plate and brass holder complete, including wiring and down rod with 1.5 sq.mm FRLS PVC insulated, copper conductor, single core cable. As required.	8 Nos
11	1.44	Installation, testing and commissioning of ceiling fan, including wiring the down rods of standard length (up to 30c) with 1.5 sq. mm FRLS PVC insulated, copper conductor single core cover etc. as required.	03 Nos
12	1622	4 Pole MCCB, 100A 30KA	03 Nos
13		Supplying and installation of 1x20w LED Philips Tube Light set including LED tube etc complete in all respect.	10 set
14		Supplying and installation of exhaust fan 15"	2 set
15		Supplying and installation of wall fan 1/c all related accessories complete in all respect.	5 set/Pg
16		Supplying and fixing ceiling light in existing Fall ceiling 2'x2' LED set complete in all respect.	6set, 3x36 or suitable
17	5.6	Earthing with copper earth plate 600 mm x 3mm thick including accessories and providing masonry enclosure with copper plate having locking arrangement and watering Pipe of 2.7 mtr long etc with Charcoal/coke and salt as required.	1 set
18	5.8	Supplying and laying 25 mm x 5mm copper strip at 0.50 mtr below ground as strip earth electrode, including connection/terminating with nut, bolt spring, washer etc as required (jointing shall be done by over lapping and with 2 sets of brass nut bolt and spring washer spaced at 50mm).	20 mtr

Name of Work : Repairing of Main Lab Building & NJIL, Agra.(SH: Finishing Tile Work, Brick Work) Approx. Cost: 2.7 Lakks

S. No	DSR Code	Description of Item	Unit	Qty
1	15.56	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.		
			sqm	122.95
2	6.13	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level.		
			sqm	4.05
3	6.13.2 15.13	Cement mortar 1:4 (1 cement :4 coarse sand) Taking out doors, windows and clerestory window shutters (steel or wood) including stacking within 50 metres lead :		
			each	3
4	15.13.2 11.47	Of area beyond 3 sq. metres Providing and laying Vitrified tiles in different sizes (thickness to be specified by the manufacturer), with water absorption less than 0.08% and conforming to IS: 15622, of approved brand & manufacturer, in all colours and shade, in skirting, riser of steps, laid with cement based high polymer modified quick set tile adhesive (water based) conforming to IS: 15477, in average 6 mm thickness, including grouting of joints (Payment for grouting of joints to be made separately).		
			sqm	122.95
5	11.47.2 13.5	Size of Tile 600x600 mm 15 mm cement plaster :		
			100sqm	12
6	13.5.1 13.9	1:4 (1 cement : 4 coarse sand) Cement plaster (1:3) finished with a floating coat of neat cement.		
			100sqm	25
7	13.9.2 13.82	20 mm Cement Plaster Painting with silicon & acrylic emulsion based water thinnable sealer of approved brand and manufacture on wet or patchy portion of plastered surfaces :		
			sqm	400
8	13.82.2 13.80	Two coats Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.		
			sqm	100
9	4.2	P/F Aluminuim Partition NA Colour Polyster power coted with 12 mm partical board leminated board size.		
			sqm	26.86

Annexure “B”

S. No.	Place of Instalation	District Head Quarter
1	NJIL&OMD, Agra	NJIL&OMD, Agra

Price bid

S. No	Item	Required in numbers	Price quoted in INR
1			In figures : In words:
2			In figures : In words:
3			In figures : In words:

I agree to the above.

Signature of Tenderer _____

Name _____

Business Address _____

Seal of the Tenderer _____

Place: _____

Annexure E

After Sales Service Support Details

S.No	Local Address, Telephone numbers, Fax numbers and email address of the agent who will provide after sales support as per Annexure B	Number of engineers / service personnel who are stationed at the local address as per Annexure B	Nature of training imparted to the service personnel especially at the principal's company

In case the bidder is not able to provide after service and support at the district head quarters as per Annexure B they should provide a viable alternative plan for the same. The bidder has to ensure that no machine should remain non functional for more than a week due to want of repairs or any kind of technical issue.

Signature & seal of bidder

Annexure F

WARRANTY CERTIFICATE

We Warrant that everything to be supplied by us hereunder shall be brand new, free from all defects and faults in materials, workmanship and manufacture and shall be of the highest grade and quality and consistent with the established and generally accepted standards for material of the type ordered shall be in full conformity with the specification, drawing, or samples, and operate properly. We shall be fully responsible for its efficient operation. This Warranty shall survive inspection of any payment or and acceptance of the goods but shall expire after (except in respect of complaints of which the contractor has been notified prior to such date) 36 months Comprehensive warranty after their successful installation, commissioning and acceptance.

The obligations under the Warranty expressed above shall include all costs relating to labor, spares, maintenance (preventive and unscheduled) and transport charges from site to the manufacturers work and back and free repair/adjustment or replacement at site or any parts of the equipment which under normal and proper use and maintenance proves defective in design, material or workmanship or fails to conform to the specifications previously given by the NJIL&OMD, Agra to the contractor.

Signature & seal of bidder

Note: It should be provided in the letter head of the firm / company.

Annexure G
Check List to be furnished by the bidder

S. No	Particulars	Compliance (Yes/No)	Page No.
1	Whether the proof of turnover is enclosed (balance sheet) & PAN No.		
2	For Two Bid System – Whether Techno commercial and Price Bids are kept in separate envelopes duly indicating Techno – Commercial Bid and Price Bid respectively		
3	Whether Tender Number, due date and opening date have been written in all the envelopes		
4	In Case of Tenderers who downloaded the documents from the website – Whether the tender document fee (Demand draft in favour of Director, NJIL&OMD, Agra is enclosed along with Techno commercial bid		
5	EMD – Whether the required EMD is Enclosed along with the Techno commercial bid		
6	If You are an Indian Agent / Dealer / Distributor for a foreign principal have you enclosed the Letter of Authorisation / Agency certificate in the Techno Commercial Bid.		
7	Whether Technical compliance Statement in Annexure A is enclosed in the Techno Commercial Bid		
8	Whether the price bid submit as per Annexure C		
9	Whether Details of After sales support is given as per format in Annexure D and is enclosed in the Techno Commercial Bid		
10	Whether Price schedule for AMC and CMC after warranty period for all the items enclosed as per Annexure E		
11	Whether the warranty certificate is enclosed as per Annexure F and is enclosed in the Techno Commercial Bid		
12	Whether the List of Users is given as per Annexure H and is enclosed in the Techno Commercial Bid.		
13	Whether the Under taking certificate submitted by the manufacturer as per Annexure I		
14	Whether the Pre-installation requirements is given in the Techno Commercial bid		
15	Whether the Price Bid has been signed in every page		

Signature & seal of bidder

Annexure H

List of Users preceding this tender (If possible similar equipment)

S. No	Order for similar Equipment placed by (full address of purchaser with contact person, Telephone number)	Purchase Order Number and Date	Description, model and quantity ordered	Date of completion of delivery as per contract and Date of installation / commissioning as per contract	Reasons if any, for delay in delivery, installation and commissioning

Signature & seal of bidder

Annexure I

Undertaking (To be submitted by the manufacturer on Rs. 100 stamp paper duly notarized)

1. I undersigned certify that I have gone through the Terms & Conditions mentioned in the tender document including annexure and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for acceptance for the period of one year from date of opening of tender.
2. Earnest money deposited by me/us viz Rs. _____ in the form of Demand Draft /Banker's Cheque in favour of Director NJIL&OMD, Agra is attached herewith and shall remain in custody of the Director NJIL&OMD, Agra as per terms and conditions.
3. I/We give the rights to Director, NJIL&OMD, Agra to forfeit the EMD deposited by me/us if any delay occur on my/agent's part or fails to supply the article at the appointed place and time and of the desired specification.
4. There is no vigilance/CBI case or court case against firm regarding supply and service related issues is pending.
5. On Inspection if any article is found not as per supply order, it shall be replaced by me/us in time as asked for, to prevent any inconvenience at my /our own expenses.
6. I/we hereby undertake to supply the items as per specifications and directions given in supply order within the stipulated period.
7. I/we undertake to provide guarantee/warranty/ AMC/CMC as mentioned in specifications for three years from the date of satisfactory installation and inspection. I also undertake that I will maintain the equipment during this period and replace the defected parts free of cost, if necessary.
8. I/we understand that Director, NJIL&OMD, Agra has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.

Name, Signature & Address of the tenderer
With rubber stamp

Note: Undertaking can be submitted by the authorized distributor for imported products if there is no marketing office of principal companies available in India.