



Date: 31.03.2021

Employment Notification (Online Interview)

Applications are invited from eligible candidates for the following project position for the project entitled **“Strengthening Mechanisms for Tuberculosis Death Reporting Under National Tuberculosis Elimination Program (NTEP) and The Registrar General of India”** The project is funded by GFATM and executing agency is ICMR - NJIL & OMD, Agra. Candidates should send their application at: recruitepijalma@gmail.com. The scanned copies of all the supporting documents should be uploaded along with the application form. The last date of submission of application by e-mail is 06.04.2021. Late applications will not be entertained under any circumstances. The Candidates may also download the application form from www.jalma-icmr.org.in / www.icmr.nic.in.

S. No.	Details	Requirements / Information
1.	Name of the project position	Data Entry Operator
	No. of vacancies	01 (SC-01)
	Essential qualification	Intermediate or 12 th pass in science stream with: - DOEAA ‘A’ level from a recognized institute and or - Two years’ experience in EDP work in Government, Autonomous, PSU or any other recognized organization. - A speed test of not less than 15000 key depression per hour through speed test on computer.
	Age limit	28 years Age relaxation is admissible as per ICMR guidelines
	Consolidated emoluments	Rs. 18,000/- P.M. fixed without any other allowances at present
	Nature of duties	Community-based field activities
	Place of work	Anywhere in the country as per project need
	Tenure	Up to 30 th June 2021
	Date of Interview	Short listed candidates will be informed
	Leave benefits	As applicable
S. No.	Details	Requirements / Information
2.	Name of the project position	Field Investigator
	No. of vacancies	03 (UR-2, SC-01)
	Essential qualification	Graduate in science/ relevant subjects / from a recognized university with 3 years work experience from a recognized institution or Master’s degree in Science/Relevant subject
	Age limit	30 years Age relaxation is admissible as per ICMR guidelines
	Consolidated	Rs. 31,000/- P.M. fixed without any other allowances at

S. No.	Details	Requirements / Information
	emoluments	present
	Nature of duties	Community-based field activities
	Place of work	Anywhere in the country as per project need
	Tenure	Up to 30 th June 2021
	Date of Interview	Short listed candidates will be informed
	Leave benefits	As applicable

Selection Procedure:

Candidates will be shortlisted as per eligibility. Short listed candidates will be communicated via e-mail. Candidate who did not receive any communication from NJIL&OMD, Agra may check the above website

Interview will be conducted electronically only of the short listed candidates. Date and link for online interview will be shared with the short listed candidates. On the basis of interview score candidates will be recruited.

After the recruitment of the candidates should bring all original certificates of educational qualifications (from SSC onwards), experience, Aadhaar Card, Community and PH Certificates along with one set of photocopies of the same duly attested (can be self-attested) along with a passport size photograph at the time of joining. The recruited project staff is eligible for leave as per rules and will have to give an undertaking / medical fitness certificate and any other document as required before joining.

GENERAL CONDITIONS: The conditions of employment will be same as that of the project staff on contract basis. The candidates have no right to claim for any regular employment at this institute. The Director & Appointing Authority has the right to accept/reject any application without assigning any reason (s) and no correspondence in this matter will be entertained. Age, qualifications, experience etc. will be reckoned as on the date of advertisement.

The application without the self attested copy of following documents will be summarily rejected.

- i) Marksheet and Degree of all qualifying examination.
- ii) Experience certificate of all the experience mentioned in the application.
- iii) Certificates of additional certification if any.
- iv) Proof of age such as matriculation certificate, Aadhar etc.
- v) Cast Certificate.
- vi) Driving Licence.

NOTE:

- 1) Candidate should have their own two-wheeler along with a valid Driving Licence. Candidates not possessing the same will not be considered for the position.
- 2) Candidate should be prepared to be posted anywhere in the country as per requirement of the project. Failure to comply will lead to immediate termination of services.

**Administrative Officer
Head of Office**

Advt. No. ICMR-NJIL&OMD/ Projects/05/2021