

**National JALMA Institute for Leprosy and Other Mycobacterial Diseases**  
**(Indian Council of Medical Research)**  
**(Department of Health Research, Ministry of Health & Family Welfare, Government of India)**  
**Dr. M Miyazaki Marg, Tajganj, Agra**  
**Uttar Pradesh-282004**  
**Website: [www.jalma-icmr.org.in](http://www.jalma-icmr.org.in)**

**TENDER NOTIFICATION**

**Tender Enquiry No: NJIL/Immuno/Equip-01-2017**

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**Limited Tender Notification**

The Director, National JALMA Institute for Leprosy and Other Mycobacterial Diseases, Agra invites sealed tender in two bid systems for **following Two items**. The Tender form will be issued from 09.11.2017 during the office hours (9:00 AM to 5:30 PM). The tender forms can also be downloaded from the website. Last date of Submission of Tender is 30.11.2017 till 5:00 PM. For details please refer to website of NJIL&OMD, <http://www.jalma-icmr.org.in> or website of ICMR, New Delhi <http://www.icmr.nic.in> or from Central Public Procurement Portal, <http://eprocure.gov.in>.

<b>S.No.</b>	<b>Name of Equipment</b>	<b>Qty.</b>	<b>Approx. Cost</b>
1.	Analytical weighing balance	One	Rs1,05,000/-
2.	-20° Deep freezer	One	Rs1,70,000/-

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**TENDER NOTIFICATION**

The Director, National JALMA Institute for Leprosy and Other Mycobacterial Diseases, Agra, (ICMR), invites sealed tender in Two Bid System which should reach to The Director, NJIL&OMD, Agra upto 30.11.2017 till 5:00 PM latest, at the above mentioned address.

**PLEASE NOTE** that only tenders received *through registered post/speed post/courier/By hand* in sealed envelopes will be accepted. **The tenders must reach the above mentioned address by the evening of 30.11.2017 till 5:00 p.m. latest. Please ensure despatch of the tenders accordingly.**

The bids should be in the form of: (1) TECHNICAL BID providing detailed specifications and detailed technical proposal as per required specifications mentioned in the tender document for each of the item together with manufacturer's original data-sheets supporting the specifications in sealed cover and Earnest Money & Tender Fee deposits in separate sealed cover and (2) PRICE BID for supply, installation, additional warranty/AMC and commissioning of the following items:

S.No.	Name of Equipment	Qty.	EMD	Tender Value
1.	Analytical weighing balance	One	Rs2100.00	Rs1.05,000/-
2.	-20° Deep freezer	One	Rs3400.00	Rs1,70,000/-

Detailed tender documents (Non-transferable) can be purchased up to 20.11.2017 (4.30PM) either from Directors office in any working day (Monday to Tuesday) during office hours (9:30 AM to 5.30 PM) on submission of written request clearly mentioning the name of item with payment (Cash/DD) of Rs.500.00 (Rs. Five hundred only) (Non-refundable) as a cost of tender form for each item or can be downloaded from the website of NJIL&OMD <http://www.jalma-icmr.org.in> or website of e-procure.gov.in, for this payment of Rs. 500.00 (Rs. Five hundred only) (Non-refundable) as cost of tender documents for each item will have to be paid separately by D.D. in favour of Director, NJIL&OMD, Agra at the time of submission of tender documents, otherwise which the tender will not be considered. The tender cost should be enclosed as mentioned above.

**Important Dates and Points to be noted:**

Opening date and time for sale of tender documents	09.11.2017 at 9.30 A.M.
Closing date and time for sale of tender documents	20.11.2017 till 5:30 PM
Last date and time of submission of tender	30.11.2017 till 5:00 PM
Address for issue and submission of tender documents	The Director National JALMA Institute for Leprosy & Other Mycobacterial Diseases, Dr. M. Miyazaki Marg, Tajganj, Agra 202 004
Non-refundable fee for tender document for each item/instrument	Rs. 500.00 (Five hundred only)
Tender documents will also be available at website	<a href="http://www.jalma-icmr.org.in">www.jalma-icmr.org.in</a> <a href="http://www.icmr.org.in">www.icmr.org.in</a>
Earnest Money Deposit (EMD) (Interest free, refundable) (to be sent with the Technical Bid)	Amount of EMD is required to be deposited by Demand Draft/ Banker cheque/Bank Guarantee in the name of Director NJIL&OMD, Agra, payable at Agra as shown against the items.

**Note:**

The specified tender fee should accompany the tender document in case it has been downloaded from internet, failing which tender will not be considered.

**Eligibility Criteria:**

1. Original Equipment / item's Manufacturers / Authorized Dealers should ensure sales, instalation and service support facilities at NJIL&OMD, Agra through their branch office / authorized representative in India.
2. Indian agent with extensive sales (Minimum 3 years) and service support in India - Original Equipment / items manufacturers / Firms / Companies / Authorized Dealers with the above eligibility criteria are eligible to quote for the equipment / items. The Indian agency / dealership certificate with details of sales and service support should be enclosed with the technical bid.
3. Manufacturers / Companies of foreign origin can quote through their Indian authorized dealers.
4. Submission of Earnest Deposit Money (EMD) should be as defined against the respective equipment / items.

## **Instructions to Bidders**

### **1. Scope of Work:**

- A. The scope includes Supply of complete equipment/items, Installation, Testing, commissioning listed units of specified items in tender document.
- B. The scope of supply also essentially includes satisfactory delivery, installation, demonstration, requisite training of specified items in tender document.
- C. Providing free of cost warranty for two years for all the equipments, thereafter maintenance for five years on payment basis as CMC/AMC.

### **2. Formats for Bids**

Tender should be submitted in two parts viz.

**Part I** – Technical Bid (without Prices) in sealed envelope and separate sealed envelope of EMD & tender fee and

**Part II** - Price Bid. All the sealed envelopes should again be kept in large envelope & sealed. The tenderers are requested to give detailed Quotation in the formats mentioned in the Tender Document. The bidder should furnish the following:-

#### **A. Technical Bid:**

- a. A detailed technical proposal supported by pictures, diagrams, design as per the specification at 'Annexure A' should be enclosed.
- b. The consignee of all items will be NJIL&OMD, Agra.
- c. After Sales support details must be in the format 'Annexure D'.
- d. Price schedule for CMC/AMC cost should be quoted in Rupees not in percentage as per Annexure D.
- e. The bidders should submit the after sale service support as per "Annexure E"
- f. The warranty certificate to be given by the Manufacturer / vendor should be as per 'Annexure F.
- g. Check list as per Annexure G' and enclose with the Technical Bid.
- h. List of Users preceding this tender- 'Annexure H'
- i. Undertaking to be submitted by manufacturer as per format given as Annexure I.

#### **B. Price Bid:**

- i) The Price Bid should be submitted in the format enclosed as 'Annexure C' separately.

#### **Tender Document Fee:-**

Compulsory Tender Document Fee as shown is payable by tenderers who have downloaded the tender documents from websites mentioned in the tender notice above. They should submit the Earnest Money Deposit along with technical bid in the form of bank draft/bankers cheque/bank guarantee in favour of Director, NJIL&OMD, Agra payable at Agra. Tender form can also be purchased from the Institute (administration wing) on cash payment basis. In case of purchase of tender document from NJIL&OMD original money receipt should be submitted along with Technical bid. Tenders not accompanied with EMD in the Technical bid will be summarily rejected. The EMD will carry no interest. EMD will be refunded after finalization of bid to the unsuccessful tenderers. The EMD is liable to be forfeited, if the bidder withdraws or amends, impairing or derogates from the tender in any

respect. Earnest Money Deposit (EMD) of the unsuccessful tenderers will be refunded only after completing all the tendering procedures in all respect.

**Bid Submission:-**

Completed tenders in all respect & signed by the bidder on each page at the bottom; super scribing the Enquiry Number (NJIL/NRL/Eqpt/2017-1) and closing date on the envelope should be sent to:

**The Director,  
National JALMA Institute for Leprosy and  
Other Mycobacterial Diseases (ICMR)  
Dr. M. Miyazaki Marg  
Tajganj, Agra-282004**

Each quotation sent by post/courier is to be enclosed in Double Cover. The inner cover should be SEALED WITH WAX AND SUPERSCRIBED as “Tender for (write name of each equipment/items).....” Tender Enquiry No. .... Dated ..... Date of Opening .....” etc.

The Separate covers containing the Technical Bid and Price Bid for each item should be clearly superscribed as “Technical Bid” and “Price Bid” respectively with quoted equipment/items name. These sealed covers are to be put in a larger cover which should also be sealed and duly superscribed name of bidder firm, address and name of equipment/items. Quotations should reach NJIL&OMD, Agra by post/courier/ by hand upto 30.11.2017 till 5:00 PM latest. The tenderers themselves should ensure that their tenders with all requirements will reach to this office within the stipulated date and time. Late-tenders or delayed-tenders will not be accepted. NJIL&OMD, Agra will not be responsible for non-receipt / postal delays.

**Price Bid Opening:** - Only those bids, which meet our technical requirement will be considered for opening of Price Bid. Those vendors who qualify in the technical evaluation will be permitted to be present at the time of price bid opening. The date and time of price bid opening will be intimated to all technically qualified bidder through email/mobile. **E-mail address and mobile number should, therefore be, compulsorily be provided in the technical bid.**

**Language of Bid:** The bid prepared by the bidder, technical brochures and all correspondence relating to the bid will be written in English language only.

**Validity of offer:** - Offer should be valid for 12 months after the date of opening of price bid.

INTERIM CORRESPONDENCE WILL NOT BE ENTERTAINED BEFORE PLACING THE ORDER.

Tender Documents are not transferable under any circumstances.

The bid should be complete in all respects otherwise liable to be rejected. Tender should be duly signed and related documents must be attached with the bid. Incomplete and unsigned bids will not be considered.



Quotations must be clearly written or typed without any overwriting. The person signing the bid must attest all corrections / over writings if any.

All rates / prices in Price bid should be given in figures and in words in Indian Rupees only. If there is any discrepancy between the Prices given in figures and words the Lower of the two shall be taken for our comparison.

Director NJIL&OMD, Agra reserves all the right to defer the above dates or cancel the Tender in part or whole without assigning any reason what so ever.

All terms and conditions of the tender/quotation will be dealt as per instructions guideline of Central Vigilance Commission.

For any further clarifications queries may be directed to the following e-mail ids -  
[jalmadirector@gmail.com](mailto:jalmadirector@gmail.com);

**Arbitration:**

1. All dispute or difference of any kind shall arise between the purchaser and the service provider in connection with or relating to the contract, contained herein, shall be mutually discussed and settled between the parties.
2. However, disputes which cannot be settled shall be finally decided and resolved by arbitration in accordance to the provisions of the arbitration and conciliation act 1996 and any subsequent amendments thereto. The matter requiring arbitration will be referred to a sole arbitrator to be appointed by the Director, NJIL&OMD only. The proceedings of the arbitration shall be conducted in English and shall be constructed as domestic arbitration under applicable laws.
3. All the disputes/issues arising out of this transaction will be subjected to the exclusive jurisdiction of courts at Agra.

**Notices and communications:-** For all purposes of all notices, the following address shall be used by the Bidder / Vendor:-

The Director,  
National JALMA Institute for Leprosy and Other Mycobacterial Diseases (ICMR)  
Dr. M. Miyazaki Marg  
Tajganj, Agra-282004

If the vendor is declared insolvent / bankrupt in a court of law or such proceedings are contemplated by NJIL&OMD, Agra, the same will not be entitled to quote.

The acceptance of the tender/quotation will rest with the Director NJIL&OMD, Agra who does not bind himself to accept the lowest quotation and reserves the right to reject, or accept any or all the quotations received, without assigning any reason. The quotations are liable to be rejected, if any of the conditions are not complied with.

**User List:-** A signed list of similar equipment/items / stores supplied by the bidder (or the OEM) to the Other ICMR, CSIR labs, other medical Institutions like Government or any State and Central

Govt. Departments, Undertakings in India during last three years, should be furnished, indicating capacity, model, type of equipment/items, cost etc. and address of the parties to whom supplied.

The bidder shall supply the following documents at the time of Acceptance Test:

- I. Complete set of Technical/Operation and Maintenance Manual.
- II. Comprehensive inventory with list of accessories delivered.
- III. Node & connectivity details (if applicable).
- IV. Firm which will not full-fill the conditions accepted by them in their tender may be declared “black listed” and in that case all type of future business with that firm may also be stopped.
- V. If single response is received, than tender may be re- floated, however, second time again single response is received, than it can be considered with the permission of Director. The proprietary items will be accepted at first instance.
- VI. There should have numbering on each and every page of tender documents and list of enclosures should also be mentioned at first page of tender where details for tender is written along with the number of pages of enclosures to avoid any un-happening /confusion etc.
- VII. If quoted equipment/items or model is discontinued by the firm/mfg. after quoting the item, then the firm will inform to the office and after getting acceptance from NJIL&OMD, Agra , the firm will have to supply the equivalent or higher version of the same make at the same price, other terms and conditions of the tender will remain un-changed.

**Service support:-** The services are required to be provided at sites.

**Payment terms:-** No advance payment shall be made. 100% Payment will be released after successful installation & commissioning report of the equipment/items.

**Customs duty:** - The NJIL&OMD is exempted from customs duty under notification no.148/94-Cus dated 13.07.1994 as amended by notification No. 173/94-Cu, dated 6.10.1994. However the Institute will not pay any payment for customs duty. Custom clearing activities will be done by company / tenderer on their cost.

**Annexure A**  
**(SPECIFICATIONS)**

**Analytical weighing balance**

1. Weighing Capacity: 220 g
2. Readability: 0.1m g
3. Repeatability: 0.1mg
4. Linearity: < 0.2m g
5. Pan size diameter: 90mm/3-4 inches
6. Calibration: Fully automatic
7. Weigh cell: Stable and repeatable weighing results guaranteed, along with minimum dependence on temperature
8. Tare Facility: Tare facility with zero function
9. Response time: 2 second
10. Certification: ISO 9001 or equivalent
11. Warranty/ Guarantee: 3 Years months from the date of installation.
12. Housing resistant to chemicals and cleaning materials.
13. Glass doors (not plastic) that close tightly.
14. Stainless steel weighing pan, approximately 80 mm diameter.
15. Full glass windscreen, able to be opened on both sides and from the top cover.
16. Adjustable feet (so the balance can be levelled).
17. Waterproof display and keypad, sealed by a durable flexible membrane.
18. Background illuminated (backlit) display with digits at least 15 mm high.
19. User-friendly menu (in English) so the balance can be configured to individual requirements.
20. Level indicator to be close to the display or in the view field of the display.

21. Built-in motorized calibration of weight with automatic adjustment (or calibration using an external standard weight). Electricity requirements
22. Supply voltage:  $230 \pm 10$  V, AC, 50/60 Hz.
23. Voltage and plugs to be adapted to meet the country requirements. The line cord / Power cord supplied with the equipment shall be of acceptable durability, length, and current carrying capacity complying with Indian Standards.
24. Power consumption: Low.
25. Protection class (in accordance with EN 60529)
26. Designed not to interfere with circuit radio (in accordance with EN 55014)
27. The manufacturer must have a management system certified to ISO 9001. The manufacturer to provide a declaration of conformity to standards that apply to the product, including ingress protection rating and weight classifications and applications.
28. Protective dust cover.
29. Optional: Weighing scoop, 90 mm, and stainless steel.

## -20° Deep freezer

1. External size: Approx 26"Wx26"Dx72"Ht
2. Interior size: Approx 20"Wx 18"Dx46"Ht
3. Door: One door with Insulated with super-dense PUF, with Fungus-resistant magnetic door gasket .and locking arrangement
4. Interior: Galvanized heavy gauge or stainless steel chamber with copper cooling coils. Interior container made of white plastic. At least three shelves with wire baskets. Optional -Four shelves in the freezing compartment, at least three closed with a freezing flap.
5. Exterior: Welded all metal construction cabinet; fully vapour sealed, rust proof and Heavy gauge.
6. Insulation: 3"thick rigid CFC free Polyurethane foam "PUF" insulation
7. Capacity: Approx 250-300 Litters.
8. Alarm: Control panel at the top of cabinet with thermometer Alarms for-Voltage, Over heat, Over cool as well as for under temperature, power fail, Door ajar conditions
9. Temperature range: -17 to -22°C, adjustable on microcontroller
10. Temperature control Microprocessor based with LED display at eye level External digital temperature display for freezer compartment with high accuracy sensor mounted inside the chamber suspended in air.
11. Voltage Stabilizer: Supply voltage:  $230 \pm 10$  V, AC, 50/60 Hz. Voltage and plugs to be adapted to meet the country requirements. The line cord / Power cord supplied with the equipment shall be of acceptable durability, length, and current carrying capacity complying with Indian Standards.3KVA, Auto delay start in case of power failure.

12. Refrigerant: CFC free
13. Mobility: Heavy duty wheels to be attached with the base (two front wheels with locking brake). Adjustable feet for levelling.
14. Power consumption: Approximately 150 W.
15. Warranty: 3 Years from the date of installation.
16. Manufacturer's certificate: The manufacturer must have a management system certified to ISO 9001
17. Protection class (in accordance with EN 60529).
18. Conform to Indian Electrical Safety standards or International standards like IEC 60601-1, UL 61010-1, EN 61010-1.
19. AMC rates (service only) to be quoted separately.

**Annexure “B”**

<b>S. No.</b>	<b>Place of Instalation</b>	<b>District Head Quarter</b>
1	NJIL&OMD, Agra	NJIL&OMD, Agra

**Price bid**

<b>S. No</b>	<b>Item</b>	<b>Required in numbers</b>	<b>Price quoted in INR</b>
<b>1</b>			In figures :  In words:
<b>2</b>			In figures :  In words:
<b>3</b>			In figures :  In words:

I agree to the above.

Signature of Tenderer \_\_\_\_\_

Name \_\_\_\_\_

Business Address \_\_\_\_\_

Seal of the Tenderer \_\_\_\_\_

Place: \_\_\_\_\_



Annexure D

Price schedule for AMC and CMC after warranty period for Instruments to be procured.

1	2	3	4					
Name of Equipment	Brief description of Services	Applicable Taxes	Annual Comprehensive Maintenance Contract /Annual Maintenance Contract Cost for Each Unit year wise*					
			Year after warranty					
			Ist	IInd	IIIrd	IVth	Vth	
	CMC							
	AMC							

**After completion of Warranty period**

NOTE: -

1. The Comprehensive Maintenance Contract (CMC) shall include preventive maintenance including testing & calibration as per technical/ service /operational manual, labour & parts, for complete equipment and its allied items.
2. The price for AMC/CMC should be inclusive of all taxes.
3. All software updates should be provided free of cost during AMC / CMC period.
4. The supplier shall keep sufficient stock of spares required during AMC / CMC period.
5. In case the spares are required to be imported, it would be the responsibility of the supplier to import and get them custom cleared and pay all necessary duties.

Signature of Tenderer: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Business address \_\_\_\_\_

Seal of the Tenderer \_\_\_\_\_

## Annexure E

### After Sales Service Support Details

S.No	Local Address, Telephone numbers, Fax numbers and email address of the agent who will provide after sales support as per Annexure B	Number of engineers / service personnel who are stationed at the local address as per Annexure B	Nature of training imparted to the service personnel especially at the principal's company

In case the bidder is not able to provide after service and support at the district head quarters as per Annexure B they should provide a viable alternative plan for the same. The bidder has to ensure that no machine should remain non functional for more than a week due to want of repairs or any kind of technical issue.

Signature & seal of bidder

## Annexure F

### WARRANTY CERTIFICATE

We Warrant that everything to be supplied by us hereunder shall be brand new, free from all defects and faults in materials, workmanship and manufacture and shall be of the highest grade and quality and consistent with the established and generally accepted standards for material of the type ordered shall be in full conformity with the specification, drawing, or samples, and operate properly. We shall be fully responsible for its efficient operation. This Warranty shall survive inspection of any payment or and acceptance of the goods but shall expire after (except in respect of complaints of which the contractor has been notified prior to such date) 36 months Comprehensive warranty after their successful installation, commissioning and acceptance.

The obligations under the Warranty expressed above shall include all costs relating to labor, spares, maintenance (preventive and unscheduled) and transport charges from site to the manufacturers work and back and free repair/adjustment or replacement at site or any parts of the equipment which under normal and proper use and maintenance proves defective in design, material or workmanship or fails to conform to the specifications previously given by the NJIL&OMD, Agra to the contractor.

Signature & seal of bidder

Note: It should be provided in the letter head of the firm / company.

Annexure G  
Check List to be furnished by the bidder

S. No	Particulars	Compliance (Yes/No)	Page No.
1	Whether the proof of turnover is enclosed (balance sheet) & PAN No.		
2	For Two Bid System – Whether Techno commercial and Price Bids are kept in separate envelopes duly indicating Techno – Commercial Bid and Price Bid respectively		
3	Whether Tender Number, due date and opening date have been written in all the envelopes		
4	In Case of Tenderers who downloaded the documents from the website – Whether the tender document fee (Demand draft in favour of Director, NJIL&OMD, Agra is enclosed along with Techno commercial bid		
5	EMD – Whether the required EMD is Enclosed along with the Techno commercial bid		
6	If You are an Indian Agent / Dealer / Distributor for a foreign principal have you enclosed the Letter of Authorisation / Agency certificate in the Techno Commercial Bid.		
7	Whether Technical compliance Statement in Annexure A is enclosed in the Techno Commercial Bid		
8	Whether the price bid submit as per Annexure C		
9	Whether Details of After sales support is given as per format in Annexure D and is enclosed in the Techno Commercial Bid		
10	Whether Price schedule for AMC and CMC after warranty period for all the items enclosed as per Annexure E		
11	Whether the warranty certificate is enclosed as per Annexure F and is enclosed in the Techno Commercial Bid		
12	Whether the List of Users is given as per Annexure H and is enclosed in the Techno Commercial Bid.		
13	Whether the Under taking certificate submitted by the manufacturer as per Annexure I		
14	Whether the Pre-installation requirements is given in the Techno Commercial bid		
15	Whether the Price Bid has been signed in every page		

Signature & seal of bidder

Annexure H

**List of Users preceding this tender (If possible similar equipment)**

S. No	Order for similar Equipment placed by (full address of purchaser with contact person, Telephone number)	Purchase Order Number and Date	Description, model and quantity ordered	Date of completion of delivery as per contract and Date of installation / commissioning as per contract	Reasons if any, for delay in delivery, installation and commissioning

Signature & seal of bidder

## Annexure I

Undertaking (To be submitted by the manufacturer on Rs. 100 stamp paper duly notarized)

1. I undersigned certify that I have gone through the Terms & Conditions mentioned in the tender document including annexure and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for acceptance for the period of one year from date of opening of tender.
2. Earnest money deposited by me/us viz Rs. \_\_\_\_\_ in the form of Demand Draft /Banker's Cheque in favour of Director NJIL&OMD, Agra is attached herewith and shall remain in custody of the Director NJIL&OMD, Agra as per terms and conditions.
3. I/We give the rights to Director, NJIL&OMD, Agra to forfeit the EMD deposited by me/us if any delay occur on my/agent's part or fails to supply the article at the appointed place and time and of the desired specification.
4. There is no vigilance/CBI case or court case against firm regarding supply and service related issues is pending.
5. On Inspection if any article is found not as per supply order, it shall be replaced by me/us in time as asked for, to prevent any inconvenience at my /our own expenses.
6. I/we hereby undertake to supply the items as per specifications and directions given in supply order within the stipulated period.
7. I/we undertake to provide guarantee/warranty/ AMC/CMC as mentioned in specifications for three years from the date of satisfactory installation and inspection. I also undertake that I will maintain the equipment during this period and replace the defected parts free of cost, if necessary.
8. I/we understand that Director, NJIL&OMD, Agra has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.

Name, Signature & Address of the tenderer

With rubber stamp

Note: Undertaking can be submitted by the authorized distributor for imported products if there is no marketing office of principal companies available in India.